



## ***Guidelines for '95 reunion book submissions***

Take a few minutes to reflect on your life since graduation. Surprises, opportunities, setbacks, and miracles, we have experienced all sorts of milestones in the last 25 years (what?!). Tell us about them! Or share some memories from when you were at Williams.

This year we are offering two formats for the reunion book: digital and printed. But don't worry! You don't need to do two separate submissions; submissions to the digital book will also be included in the printed version. If you have problems creating an online personal page or would like to appear only in the printed hardcopy version, you can send your **personal text submission** in Word format, as well as **photos as jpeg attachments** (NOT embedded in your Word document) to Conny Isby in the 25<sup>th</sup> Reunion Office (contact info is below.) Please let us know if you would prefer to be in the printed version only as soon as possible but no later than December 1, 2019.

1. To create your personal submission, go to <https://williams.brightcrowd.com/1995/> and follow the instructions to **create a personal page**. The password to enter the book page is *hopkins*. You'll have a chance to answer some simple questions and then enter in your own personal summary (up to 750 words). You can also upload **up to 5 jpeg photos**. Feel free to edit your page, this is a great chance to be creative and express yourself. ***Please note: All electronic submissions will be included in the printed book unless you tell us otherwise, and will be subject to BrightCrowd.com's Privacy Policy and Terms and Conditions, which are available here: <https://brightcrowd.com/terms>.***
2. The printed book has an additional section for photographs and mementos from our years at Williams, so dig out those old photos and send them in! Email images as high resolution **jpeg attachments** (recommended size: 1 MB and up) or snail-mail them (we promise to send them back once the book project is completed!). **Please include captions that identify all the people in your photos** and send them to Conny Isby.
3. The printed book will also have a section for memories and photos of our deceased classmates. Please **write a remembrance** for Daren Bishop, Sharon Bowman, Anne Del Borgo, Eric Gilbert, Scott Jensen, Sean Lawler, Nathan Lowe, Nicholas Marsh, Geoff Quinn, Chris Ringsven, Charles "Matt" Schroth, Jon Siegelbaum, and Karin Simon and **check if you have any photos** of them. Send everything to Conny Isby.

Conny Isby's contact information is:

- [25th.book@williams.edu](mailto:25th.book@williams.edu) OR
- 25<sup>th</sup> Reunion Program, 75 Park Street, Williamstown, MA 01267

<b><i>Deadline for all of the above is November 15, 2019!!!</i></b>
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